

**EAST TROY COMMUNITY SCHOOL DISTRICT
BOARD OF EDUCATION
Regular Meeting Minutes – October 23, 2023**

The East Troy Community School District Board met in regular session on October 23, 2023. The meeting was called to order by President Ted Zess at 6:02 p.m followed by the Pledge of Allegiance. Board members also present were Anna Janusz, Dale Ames, Steve Lambrechts, and Adam Witkiewicz. Also present were Dr. Christopher Hibner, Amy Foszpanczyk, Amy Jenquin, administrators/supervisors, and two guests. Ted Zess read the open meeting statement indicating that the meeting is open to the public as required by state statute and that notice of the meeting had been sent to the media and/or posted.

IV. APPROVAL OF AGENDA AS POSTED

A motion was made by Steve Lambrechts and seconded by Adam Witkiewicz for the approval of the agenda as posted. Motion carried unanimously.

V. APPROVAL OF MINUTES

A motion was made by Anna Janusz and seconded by Steve Lambrechts for the approval of the regular board meeting minutes from September 25, 2023. Motion carried unanimously.

VI. PUBLIC PARTICIPATION PER BOARD POLICY

None.

VII. FINANCIAL REPORT

A motion was made by Dale Ames and seconded by Anna Janusz for the approval of September 2023 payments in the amount of \$2,009,685.05 and receipts in the amount of \$838,282.59 as reflected on the financial statements. Motion carried unanimously.

VIII. DISCUSSION/ACTION ITEMS

- A. Staffing recommendation(s): None.
- B. Approval of donation(s): A motion was made by Anna Janusz and seconded by Dale Ames to accept the donations with gratitude. (\$300.00 for the “Giving Pump” initiative from the TrueNorth Organization, \$100.00 in school supplies from Plymouth Tube Supply Company, and

\$1,250 to the East Troy Community School District from David and Sara Banks.) Motion carried unanimously.

- C. Setting of the 2023 - 2024 Tax Levy and 2023 - 2024 District Budget: A motion was made by Ted Zess and seconded by Anna Janusz to approve the total tax levy of Fund 10, \$15,494,239, Fund 39, \$1,743,175, and Fund 80, \$352,509 for a total tax levy of \$17,589,923, and approve the 23-24 original budget as presented. Motion carried unanimously.
- D. Approval of traffic flow study for East Troy Middle School: A motion was made by Ted Zess and seconded by Dale Ames to approve the traffic flow study at the middle school. Motion carried unanimously.
- E. Facilities Subcommittee update per Director of Building and Grounds and PSI: Lauren Warner from PSI and Jake Hernandez, Director of Building and Grounds, outlined the process the Facilities Subcommittee has followed as they investigate, examine, analyze, and prioritize the needs of the district. Priority themes that have emerged through this work include: safety and security, facility conditions, and educational adequacy. It should be noted that related costs have been updated to reflect 2024 dollars. Warner and Hernandez further described the next action steps to be taken: clarify the facts, build awareness, seek community engagement and input, propose a solution, and inform the public. Additionally, a timeline that incorporates each of these five action steps was shared. Lastly, information regarding a Citizens Facility Advisory Committee was presented. This included a description of the role/purpose, membership, and required commitment of the committee. Additional information regarding the advisory committee will soon be finalized and shared by the district.
- F. Start College Now (SCN) / Early College Credit (ECC) Program requests - 2nd semester for 2023 - 2024 school year: A motion was made by Anna Janusz and seconded by Adam Witkiewicz to approve the SCN courses for Spring of 2024 as presented. Motion carried unanimously.
- G. Overnight field trips: A motion was made by Ted Zess and seconded by Dale Ames to approve the FFA Convention and Expo overnight field trip. Motion carried unanimously. A motion was made by Anna Janusz and seconded by Dale Ames to approve the overnight field trip to the National FFA Conference on November 16th and 17th. Motion carried unanimously.
- H. Summer School 2023 enrollment report - Amy Foszpanczyk presented enrollment numbers for Summer School 2023.
- I. Chromebook Workshop Course for trimester 2 at East Troy Middle School - Amy Foszpanczyk shared a description of the Chromebook Workshop elective that will be added to the middle

school offerings in Trimester 2 and 3. This addition will allow the middle school to remove study halls which have been an area of concern addressed by families.

- J. Early graduation requests - Moved to executive session.

IX. ADMINISTRATIVE REPORTS

A. District Administrator Report:

- i. Strategic Priorities - At the November board meeting, administrators will be sharing how the strategic priorities are being incorporated and measured across the district.
- ii. Budgeting for 2024 - 2025 assumptions and spectrum activity - The board and administration will complete the spectrum activity. The information gathered will assist in establishing assumptions used to create a preliminary budget.

- B. Business Manager Report: Amy Jenquin shared the 3rd Friday Enrollment of 1416 students. After adjustments for Student Open Enrollment, the total FTEs used for Revenue Limit purposes is 1564 resident FTEs.

- C. Director of Teaching and Continuous Improvement of Student Learning Report: Amy Foszpanczyk explained that individual scores for state assessments (Forward, ACT, and PreACT) have been shared with families. School and district report cards will be released in mid- to late- November. Report cards for each building and the district will be presented at the December board meeting.

- D. Director of Pupil Services: None.

- E. School Board President's Report: None.

X. POLICY REVIEW AND DEVELOPMENT

None.

XI. COMMUNICATION / ANNOUNCEMENTS

Dr. Hibner shared the retirement of Colleen Noethen, administrative assistant at East Troy Middle School, and expressed his gratitude for Mrs. Noethen's years of service. Dr. Hibner also expressed gratitude for donations in the amount of \$35,071 from the East Troy All Sports Boosters to various East Troy High School sports programs, students and community organizations during the 22-23 school year.

XII. BOARD OF EDUCATION – FUTURE ITEMS

None.

XIII. ADJOURN TO EXECUTIVE SESSION

Ted Zess made a motion to adjourn to executive session for the discussion of consideration of early graduation requests as provided under s.s. 118.125, 19.85(1)(b), and 19.85(1)(c). Roll call vote to adjourn to executive session: Steve Lambrechts-Yes, Adam Witkiewicz-Yes, Dale Ames-Yes, Anna Janusz - Yes. Motion carried unanimously and moved to executive session at 7:32 p.m.

XIV. RECONVENE TO OPEN SESSION

A motion was made by Ted Zess and seconded by Anna Janusz to return to open session. Motion carried unanimously at 7:45 p.m.

A motion was made by Anna Janusz and seconded by Dale Ames approving of early graduation requests as presented by building level administration. Motion carried unanimously.

XV. ADJOURNMENT

A motion was made by Ted Zess and seconded by Dale Ames to adjourn. Motion carried unanimously. Meeting adjourned at 7:46 p.m.

Respectfully submitted,

Steve Lambrechts